

In order to reduce charge backs, it is necessary to have a completed credit card authorization form as shown below. Also, it is critical to capture an AVS (Address Verification System) match when processing the transaction. Entering in the billing zip code of the cardholder captures AVS. Submitting the cardholder's address and CVV code lowers risk further. When applicable, a proof of delivery is required.

 **DIGITAL ALCHEMY CREDIT CARD AUTHORIZATION**

I _____ hereby authorize "Overwatch Consulting, LLC"
(dba "Digital Alchemy") to debit my:

CARD TYPE: ____ VISA ____ AMEX ____ MASTERCARD ____ DISCOVER

CARD NUMBER: _____ NAME ON THE CARD: _____

EXPIRATION DATE: _____ CVV CODE: _____ (3-Digit Card Code located on back of card)

IN THE AMOUNT OF \$ _____ FOR THE FOLLOWING SERVICE:

MY BILLING ADDRESS FOR THIS CARD IS:

Address

City, State, Zip Code

Phone

Card Holder Signature

Date of Authorization